Title
VPN Connection for Windows 8

Summary
This procedure describes the steps necessary to set up a VPN connection for Windows 8 computers.

Audience
This document is intended for Colgate University students, faculty, and staff.

Background
Virtual Private Networks (VPNs) are necessary for accessing some resources while off campus or when connected wirelessly. Once established, a VPN should allow one the same access off campus as they would experience on campus.

Requirements
- Windows 8
- A connection to the internet
- A valid Colgate account name and password

Procedure
Open the Windows search box and type in VPN, then select Manage virtual private networks (VPN)
Under VPN, click **Add a VPN connection**

Enter **Microsoft** under **VPN provider**; enter a connection name and server address: **vpn.colgate.edu**.
**For type of sign-in info, select “User name and password.” You do not have to enter your username and password at this point.

Once the connection has been created, the VPN connection will be listed under the available networks. To connect, click on the connection name and select connect.
The computer will prompt for a username and password. Enter your Colgate username and password and select OK.

**Make sure to include “COLGATE\” in your username to ensure logging into the Colgate domain.

**If you receive this error message (Error 812) when trying to connect, then follow instructions on the next page.

Error connecting to Colgate VPN
Error 812: The connection was prevented because of a policy configured on your RAS/VPN server. Specifically, the authentication method used by the server to verify your username and password may not match the authentication method configured in your connection profile. Please contact the Administrator of the RAS server and notify them of this error.
Go to the Network and Sharing Center and click **Change adapter settings** (on top left side of the window)
Right-click on the Colgate VPN connection and select **Properties**.

Under the connection properties, make sure that the “Microsoft CHAP Version 2 (MS-CHAP v2)” Option is checked under **Allow these protocols**.

Click **OK** and try reconnecting the VPN.
To delete the VPN connection, search “VPN” in the Windows search box and select **Manage virtual private networks (VPN)**. Click on the VPN connection of interest and select **Remove**.

Open the Windows search bar and type in VPN, then select **Manage virtual private networks (VPN)**

**Connecting to an On-Campus Resource**

**NOTE:** If you want to connect to a network drive – please connect to the VPN first using the steps stated above. Next, right click on My Computer on the desktop and select ‘Map Network Drive’. In the window that appears enter your network drive’s address which should look something like `\xxxx`.

For student’s netstore drives, the address is **USUALLY `\netstore1\student6\<username>`**

For faculty netstore drives, the address is **USUALLY `\netstore1\employee1\<username>`**

For staff netstore drives, the address is **USUALLY `\netstore1\employee2\<username>`**

If you wish to connect to a specific department’s server, please contact the respective department for the server address.